



RUSSELL NESBITT
SERVICES, INC.

watch
Wheeling Area Training Center

431 Fulton Street • Wheeling, WV 26003
Phone: 304-232-0233 • Fax: 304-233-1177
www.rns-watch.org

Application For At-Will Employment

Date:

First Name: **Middle Initial:**

Last Name:

Maiden Name:

Address:

City:

State: **Zip/Postal Cod:**

Are you at least 18 years of age? **yes** **no**

Home Phone:

Cell Phone:

Positions Applied for:

Full-Time **part-time** **Full or part-time**

When available to begin work?

Are you available for shift work? **Overtime?**

How did you hear about this company?

Have you ever applied or been previously employed by Russell Nesbitt Services, Inc/Watch?

If yes, when?

To All Applicants: Russell Nesbitt Services & Watch "United Way Agencies" are equal opportunity/affirmative action employers. To this end, Russell Nesbitt Services & Watch maintain affirmative action plans for minorities, women, the disabled and veterans, and particularly disabled veterans.

These plans, or portions thereof that will enable you to avail yourself of their benefits, are available for inspection by contacting the Human Resource & Recruitment Manager during normal business hours.

Hours Available to Work:

Mon	<input type="text"/>
Tues	<input type="text"/>
Wed	<input type="text"/>
Thurs	<input type="text"/>
Fri	<input type="text"/>
Sat	<input type="text"/>
Sun	<input type="text"/>

Education

Type of School	Name of School and Complete Mailing Address	No. Years Completed	Major or Degree
High School	<input type="text"/>	<input type="text"/>	<input type="text"/>
College Bus. or Trade School	<input type="text"/>	<input type="text"/>	<input type="text"/>
Professional School	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you ever been convicted of a felony? **yes** **no** **If yes, please specify**

Have you ever been arrested for domestic violence or abuse of a child or incapacitated adult? **yes** **no**

A criminal background check is required of all employees. What criminal activities, if any, would be reflected on your criminal background check?

Do you have a valid drivers license? **yes** **no** **State of issue:** **License #:**

Have you had any vehicle accidents in the past 3 years? **yes** **no** **How many?**

Do you had any vehicular moving violations in the past 3 years? **yes** **no** **How many?**

Continue on the next page

Previous Employment (list up to 3)

1.

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

Is there any reason you would not want us to contact this employer: yes no

2.

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

3.

Name of Employer:

Name of last supervisor:

Dates of employment:

From:

To:

Salary:

From:

To:

Complete Address:

Phone #:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

Skills:

Typing:

Computer:

PC

Mac

Both

Applications (list all that apply):

Other Skills:

Please list 2 references other than relatives and previous employers

Name		
Position		
Company		
Telephone		

Use this space to add any additional information necessary to describe your full qualifications for the position which you are applying: